



## SUMMER CLIMATE EDUCATION AND PROGRAM INTERN

This is an exciting opportunity to join a diverse team of talented individuals who work closely with public agencies, communities and private and non-profit partners. As a member of the Boston Harbor now and Stone Living Lab outreach and engagement team, the Summer Climate Education and Program Intern will assist with public programs and community engagement in and around Boston Harbor, including the Boston Harbor Islands National & State Park.

### Organizational Overview

A generation ago, Boston Harbor was quite literally a dump. A swim in the harbor meant a trip to the hospital. Spectacle Island was a smoldering trash pile. The industrial waterfront was suffering from decades of decline and disrepair. Today, the Harbor is a shining example of the transformation that can occur after decades of advocacy, infrastructure improvements and environmental stewardship. Decades of work and billions of dollars in public and private investment laid the groundwork for today's waterfront renaissance.

Boston Harbor Now (BHN), a nonprofit at the forefront of this transformation, envisions a vibrant, welcoming, and resilient Boston Harbor, Waterfront, and Islands for the benefit of everyone. Their mission is to ensure that these unique regional resources are accessible, inclusive, and properly adapted to the risks of climate change.

BHN focuses on three pillars: Coastal Resilience, Access, and Equity. Current priority projects underway include the Stone Living Lab, focused on finding nature-based solutions to sea level rise, and Harborwalk 2.0, a framework that imagines a bolder vision for the waterfront in Boston as well as surrounding communities and the islands. It goes beyond the existing regulations in anticipation of building a more equitable waterfront that is prepared for the coastal impacts of climate change. As the legislated partner of the Boston Harbor Islands National and State Park and the City's partner for the Harborwalk, BHN prioritizes equitable access through their public access program, activation and programs to make these spaces more inviting, operational and infrastructure improvements, and awareness and promotion.

## Position Description: Summer Climate Education and Program Intern

This work results in multiple benefits including the increased utilization of the Boston Harbor Islands National and State Park, waterfront and open spaces by an increasingly diverse audience, effective shoreline adaptation to prepare for climate change and sea level rise, improved equitable connectivity to, along, and across the Harbor, and thriving maritime industries and port of Boston.

For more information about Boston Harbor Now, please visit: [www.bostonharbornow.org](http://www.bostonharbornow.org)

The Stone Living Lab is an innovative and collaborative initiative for testing and scaling up nature-based approaches to climate adaptation, coastal resilience and ecological restoration in the high-energy environment of the Boston Harbor Islands National and State Park. A “Living Lab” brings research out of the lab and into the real world by creating a user-centered, open, innovative ecosystem that engages scientists and the community in collaborative design and exploration. The Stone Living Lab is a partnership of the Boston Harbor Now, UMass Boston School for the Environment, the City of Boston, the National Parks of Boston, the Massachusetts Department of Conservation and Recreation, the Executive Office of Energy and Environmental Affairs, and the James M. and Cathleen D. Stone Foundation that engages scientists and the community in research, education, and the promotion of equity.

### About the Position

This summer, the Stone Living Lab seeks a motivated and energetic intern to assist with public programming and education projects in and around Boston Harbor, including tabling events, community cruises, and youth programs! Taking direction from the outreach team, this intern will help facilitate a series of enriching public programs on a weekly basis. Many duties take place largely outdoors within the Park and around the mainland waterfront.

This is part-time in late spring, transitioning to full-time in the summer season, requiring a flexible work schedule, including some evenings and weekend work.

### Responsibilities

- Working outdoors in and around Boston Harbor with a diverse audience of families and community groups visiting the park, conducting work with professionalism and compassion for everyone encountered
- Leading family-friendly activities like arts and crafts
- Promoting program offerings through online calendars and social media
- Representing Boston Harbor Now and the Stone Living Lab professionally in interactions with vendors, partner staff, and the public
- Other duties in the office and in the park as needed such as:
  - Supporting the improvement of program or event management tools.
  - Supporting programs with a focus on data collection and analysis.

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- Supporting partners and providing customer service by connecting via email and phone
- Researching new program ideas and vendors for 2023
- Managing partner schedules and layouts, and assisting in administrative duties as needed.

### Qualifications and Experience

We recognize that experience can be gained in various ways: lived, professional, volunteer, and more. We encourage you to apply and to consider what you can contribute to youth engagement programs. Black, Indigenous, people of color, people with disabilities, and people with non-dominant gender identities who may not believe they meet all the described qualifications are encouraged to consider what they can contribute to the Stone Living Lab and apply. We are looking for candidates who possess:

- Proficiency in Google Suite, including Gmail, Docs, Sheets, Drive, and Calendar, to manage appointments, document sharing, and digital collaboration
- Comfort and experience in facilitating public programming for all ages
- Problem solving skills and ability to present possible solutions to supervisor
- High school diploma or GED is preferred but not required. Other credentials, traditional and nontraditional, and experience considered and appreciated.

The ideal candidate:

- Is highly organized and punctual
- Has a strong work ethic, is good at taking direction, and is able to work with minimal supervision
- Experience and/or interest in event planning, creative placemaking, community activation, and/or the nonprofit sector a plus.
- Has a demonstrated interest in public parks and/or community programming and events
- Has experience working with families and the public, particularly in an event setting
- Is comfortable leading activities outside in a range of weather conditions
- Is willing to work outdoors in a range of weather conditions
- Is proficient or fluent in a second language
- Is a proactive problem solver
- Pays attention to detail
- Works well with a variety of stakeholders and partners
- Believes in the mission of Boston Harbor Now and the Stone Living Lab

Part time (10 hours/week) from April through May, full time (35 hours/week) June through August. The work schedule is typically Tuesday through Saturday and may include up to one evening shift (1pm – 9pm) a week.

### How to Apply

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Please send your resume/CV and cover letter to [employment@bostonharbornow.org](mailto:employment@bostonharbornow.org) for consideration. Please use the Subject line "SUMMER CLIMATE EDUCATION AND PROGRAM INTERN Application (your last name)" in your email. Stipend of \$8,500 for 20 weeks of work without benefits.

### **Commitment to Diversity, Equity, and Inclusion**

Boston Harbor Now is an intentionally diverse workplace. We are intentional about hiring, developing, and retaining people of color at all levels. We don't just accept differences - we celebrate them, we value them, we promote them, and we thrive on them for the benefit of our employees, volunteers, supporters, partners, and community. We recognize that people bring their personal histories to work and that we make better decisions when we include a wide range of experiences and opinions. Diversity refers not only to race and gender, but also to an array of human differences including: culture, ethnicity, geography, socio-economic position, ability, sexual orientation, background, perspective and more that exist in the community and are reflected in the workforce. We value using a race equity lens to manage the organization and create spaces for conversations on race and ongoing staff and board engagement and empowerment to redesign policies, practices, services and programs. Boston Harbor Now strongly believes that diversity plays an essential role in our mission, fostering innovation and creativity, attracting the best candidates to our team, and enhancing our ability to serve.

We are an equal opportunity and affirmative action employer.